



# Australian Association for Environmental Education

## **Consultants Register Registration Form**

If you wish to have your name listed on the AAEE Consultants Register, please read the notes below and complete the table.

### **Notes for Consultants**

1. Please ensure you have completed all sections of the form on the next page.
2. A hard copy of this Registration form is to be sent to AAEE Administration Officer, PO Box 560 BELLINGEN NSW 2454.
3. The hard copy is to contain your signature and those of your two referees. It's important to let the referees know that possible clients might contact them for endorsement of your services.
4. Sign the form below to indicate you understand that inclusion does not mean endorsement by AAEE.
5. Send your profile by email to [admin@aaee.org.au](mailto:admin@aaee.org.au). Be very clear who the profile is for.
6. Once your registration form is received, it will be reviewed by a sub-committee of the AAEE Council for approval. Upon approval, the Administration Officer will send you an invoice for payment.

### **Categories under which consultants may list their details**

1. Professional Development Services
2. Design Delivery and/or Evaluation of EE/EfS
3. Events Management Services

### **Fee Scale**

The fee scale is as follows:

<b>Registrant</b>	<b>Annual Fee</b>
AAEE member in a single category	\$80
AAEE Member in two or more categories	\$140
Non-AAEE member in one category	\$140
Non AAEE members in two or more categories	\$190
Corporate Rate for one category*	\$400
Corporate Rate for 2 or more categories*	\$550

\*Names are to be provided.

A 30% reduction is offered to consultants who register for a three-year period.

## Registration Form

<b>Consultant Name or Business Name</b>	
<b>Address</b>	
<b>Principal Contact and position in business</b>	
<b>Contact Details</b>	<b>Phone:</b> _____ <b>Fax:</b> _____ <b>Email:</b> _____
<b>Website</b>	
<b>Member of AAEE</b>	<input type="checkbox"/> <b>Yes</b> – please give name of membership entity <hr/> <input type="checkbox"/> <b>No</b> but I/we wish to join – membership form is attached. <input type="checkbox"/> <b>No</b> I/we do not wish to join AAEE
<b>Categories in which you wish to be included. (please select from above)</b>	
<b>Category 1 if chosen: Up to 120 words to describe/promote your service/s.</b>	
<b>Category 2 if chosen: Up to 120 words to describe/promote your service/s.</b>	
<b>Category 3 if chosen: Up to 120 words to describe/promote your service/s.</b>	
<b>Referee* 1 Contact details</b>	
<b>Referee 2 Contact details</b>	

Please note that your referees need to be able to report on your work in the categories for which you are nominating yourself. Also, if you nominate 3 categories and need to add a third referee please feel welcome to do so.

I understand that inclusion on the AAEE Consultants Register does not mean endorsement of my business or its services. I understand that inclusion on the Register is at the discretion of AAEE and that AAEE retains the right to reject or remove my details from the Register also at its own discretion.

I also understand that there are no refunds if I/we remove our details from this register prior to the expiry of the period for which payment has been made but that I/we may receive a pro-rata refund at the discretion of AAEE if AAEE removes our details where there is more than 6 months of the subscribed period remaining at the time the details are removed.

Name: \_\_\_\_\_ Signed: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_