

Guidelines for Authors

1. The Australian Journal of Environmental Education provides a forum for the publication and dissemination of articles intended to further the study and practice of environmental education in all areas of formal and non-formal education.
2. Contributions may take the form of research or project reports, program evaluations or case studies of practice, critical essays relating to philosophical or policy issues, critiques of previously published articles, and literature and book reviews, that are of relevance to environmental education. Theoretical essays or research reports should include a description of the practical application(s) of the ideas raised or tested, while reports of practice should contain an explanation of the theoretical foundation underlying the practice in question. Contributions presented in a variety of written or graphic forms are welcomed. Material in written form other than prose, or in graphic forms such as illustrations or photographic essays, should be accompanied by text clearly setting out its philosophical or practical origins and implications. All material should be clearly referenced to its sources. Contributors to AJEE are asked to structure their material in a format which answers the following questions, in the order in which they appear below:
 - What new ideas are being proposed, or what existing ideas supported or negated?
 - What implications for environmental education practice, research or theory do these new, or changed, ideas have?
 - What is the general context within which these ideas, or those most closely related to them, are set out in the literature?
 - What methods/approaches were used in the development of these new or changed ideas, and the implications considered to flow from them?
 - What sources have been consulted in establishing the context, methods and implications described?
3. All manuscripts will be reviewed by at least two members of the editorial board or invited referees with expertise in the relevant field. Selection of articles for inclusion in the journal will be based on these reviews.
4. Specifications for contributions: A short title of not more than thirty-four letters must be submitted with each manuscript. An abstract is also to be provided, no longer than 150 words. Authors should supply a minimum of five key words for referencing of papers.

Tables, drawings, diagrams and charts should each be presented on a separate sheet of A4 paper. The approximate positions of these should be indicated in the typescript.

Footnotes should be avoided. References should be listed alphabetically at the end of a contribution. Contributors should follow the specifications of APA (*Publication Manual of the American Psychological Association*, 2001, 5th edition).

The following examples illustrate the recommended form for publications:

Bookchin, M. (1993). What is social ecology? In M. Zimmerman, J. Baird Callicott, G. Sessions, K. Warren, & J. Clark (Eds.), *Environmental philosophy: From animal rights to radical ecology* (pp. 354–373). Englewood Cliffs, NJ: Prentice Hall.

Colquhoun, D., & Robottom, I. (1991). Alternatives to individualism in environmental and health education. In B. Jensen (Ed.), *The Action-Perspective in School Health Education*. Proceedings from Satellite Congress in Copenhagen. Copenhagen, Research Centre for Environmental and Health Education, The Royal Danish School of Educational Studies.

Ferreira, J. (1996). *Education and democracy: A case study of an action competence approach to environmental health education*. Unpublished Master of Environmental Education dissertation, Griffith University, Brisbane.

Fien, J. (1993). *Education for the environment: Critical curriculum theorising and environmental education*. Geelong: Deakin University Press.

Jickling, B., & Spork, H. (1998). Education for the environment: A critique. *Environmental Education Research*, 4(3), 309–327.

World Commission on Environment and Development (1987). *The Brundtland Report*. Oslo: WCED.

When references are cited in the text, details of author(s) and year of publication should appear, for example (Goldstein, 2002; Huckle, 1991). Direct quotes should include author, year and page number.

Spelling should conform to The Macquarie Dictionary, Macquarie Library, Sydney.

Non-sexist language should be used at all times, for example, humankind or people, chair or chairperson.

Underlining is to be avoided except to indicate the use of italics. Emphasis should be made through sentence construction.

5. Submission of materials.

Manuscripts may be **up to 5000 words** in length (including references, tables etc). Contributors are especially requested to adhere to this guideline, including at first draft stage. An electronic copy of the manuscript should be submitted, preferably by email. Contributors are asked to use MS Word 5.0 or a later version. **The names and present professional affiliations of the author(s) should appear on a separate title page so that anonymity is maintained during the reviewing process.** Papers are blind-reviewed by two reviewers who are experts in the field.

The typesetting process is simplified if the word processing file avoids the unnecessary use of tabs and the space bar. Please use only one space between sentences. The return key should be used only to create new paragraphs, not new lines. Authors should retain an exact copy of the manuscript for reference should clarification of specific pages, paragraphs or lines be required.

6. Manuscripts are accepted for publication on the understanding that they have been submitted only to the *Australian Journal of Environmental Education* and that copyright will be owned by the publisher, the Australian Association for Environmental Education. Authors are responsible for the factual accuracy of their papers and for obtaining permission to reproduce text or illustrations from other publications. Authors are also responsible for ensuring that the research reported on has been ethically conducted. Documentary evidence of this permission is required. Authors retain the right to include a self-archived copy of the final corrected manuscript version of their paper in an eprint repository. The eprint record should include full publication details, a copyright notice plus a link to the journal's web page (<http://www.aeee.org.au>).
7. Authors will receive a complimentary copy of the journal issue in which their paper appears.
8. All contributions should be addressed to: Dr Amy Cutter-Mackenzie, Editor, AJEE, Faculty of Education, Monash University, McMahons Road, Frankston, Victoria 3199, Australia.
Telephone +61 3 9904 4638.
Email: ajee@officelogistics.com.au; or Amy.CutterMackenzie@education.monash.edu.au
Cut-off date for contributions to appear in the 2010 issue is 14 May 2010.